

[Effective 8/28/2025]

## SCHEDULE OF FEES

### PURCHASE TRANSACTIONS WITH LOANS, AND REFINANCES

<b>Settlement Fee:</b>	Purchase \$795.00 / Refinances \$650.00 *
<b>Title Exam &amp; Review:</b>	\$ 250.00 **
<b>Insured Closing Letter (CPL):</b>	\$ 50.00 ***
<b>Seller Post Closing/Payoff Processing Fee</b>	\$ 50.00 (Seller/Refinance fee, includes County recording fee)
<b>Seller Separate Signing ("Split Closing") Sitting Fee:</b>	\$ 125.00 [Seller fee per GAR]

### CASH PURCHASE TRANSACTIONS

<b>Settlement Fee:</b>	\$ 595.00*
<b>Title Exam &amp; Review:</b>	\$ 250.00 **
<b>Seller Post Closing/Payoff Processing Fee</b>	\$ 50.00 (Seller fee, includes County recording fee)
<b>Seller Separate Signing ("Split Closing") Sitting Fee:</b>	\$ 125.00 [Seller fee per GAR]

**NOTE:** For Cash Transactions in which no Title Insurance is Purchased, the **Settlement Fee is \$1,200.00.**

\* **The following costs and fees, if incurred, are included in this fee:** Attorney/Settlement fee, title binder fee, web portal fees, ALTA Transaction Fees, Document Package Handling & Delivery fee, Buyer's post-closing processing.

\*\* Base Price. N. Metro Area, Fee may be higher for some outlying counties and for Commercial closings.

\*\*\* Varies by title insurance company. Fee will sometimes vary by \$5.00 - \$20.00.

**TITLE INSURANCE** Call for quote (or use [calculator](#))

### RECORDING AND TAXES

**Recording Fees:** \$25.00 per document

**E-Recording Fees:** \$5.15 per document (this is in addition to the \$25 in Counties that e-Record)

**Intangibles Tax:** \$3.00/\$1,000 of the loan amount

**Transfer Tax:** \$1.00/\$1,000 of the sales price

### ADDITIONAL SERVICE FEES / MISCELLANEOUS FEES

<b>Seller Separate Signing ("Split Closing") Sitting Fee:</b>	\$ 125.00 [Seller fee per GAR]
<b>Seller Complex Title Curative / Insurability Issues:</b>	\$ 150.00 – 300.00 [Seller fee per GAR]
<b>Power of Attorney Preparation and Recording:</b>	\$ 50.00 (of which \$25 is for recording)
<b>Mail Away Package to Buyer (w/ lender):</b>	\$ 150.00 (UPS) \$100 (email)
<b>Mail Away Package to Buyer (cash) or Seller</b>	\$ 150.00 (UPS) \$100 (email)
<b>Subordination Agreement &amp; Processing :</b>	\$ 75.00
<b>Affidavit for closing (Not Our Person; Aff. Of Survivorship, etc.):</b>	\$ 25.00 each
<b>Escrow Agreement Fee and Escrow Holding Fee</b>	\$ 400.00
<b>Basic Easement Agreement, Encroachment Agreement, etc.</b>	\$ 275.00
<i>(as part of a residential closing, no substantial revision/negotiation)</i>	
<b>Unsecured Payoff Mail off Fee – (if we mail out payoffs)</b>	\$ 25.00
<i>(no charge if borrower is responsible for mailing unsecured payoff)</i>	

**2<sup>ND</sup> MORTGAGE OR HELOC** Please call for quotes (Settlement Fee = Average is \$350.00)

**COMMERCIAL PROPERTIES** Please call for quotes

**SELLER-FINANCED/PRIVATE LENDER** Please call for quotes